

<b><u>MEETING</u></b>	Education and Economy Scrutiny Committee
<b><u>DATE</u></b>	14 September 2023
<b><u>TITLE</u></b>	Digital Plan 2023-28
<b><u>PURPOSE</u></b>	To present the Digital Plan (Appendix 1) in its draft form for the purpose of scrutiny and to receive comments and feedback on the proposed content of the work programme.
<b><u>CABINET MEMBER</u></b>	Cllr. Ioan Thomas
<b><u>CONTACT OFFICERS</u></b>	Geraint Owen, Corporate Director Huw Ynyr, Assistant Head of Information Technology and Finance

## **1. BACKGROUND**

- 1.1.** The Council does not currently have a formal plan for developing its digital services. The period of the previous “Digital Strategy” ended in 2018 and although a Digital Strategy for Schools has been adopted in the meantime, no corporate plan has been drawn up during the same period.
- 1.2.** Whilst developing the current Council Plan, the need to develop a Digital Plan that would outline a vision and associated work programme was identified. The need to adopt and implement a Digital Plan has been identified as an improvement priority within the “Efficient Gwynedd” section of the Council Plan, approved by the full Council on the 7<sup>th</sup> of March this year.
- 1.3.** A Digital Transformation Board has been formed and although the Finance and Information Technology Department is responsible for realising the project in the Council Plan, the Board maintains an overview and offers challenge as well as support beyond normal performance management arrangements – this is in recognition of how important developments in this area are in terms of our ability as a Council to provide services for the future.
- 1.4.** Board meetings are chaired by the Corporate Director, with the Assistant Head of Information Technology and Finance acting as Project Manager. Four sub-groups have currently been formed under the leadership of the officers identified below, while a fifth sub-group is yet to be formed for action on digital development in

respect of the workforce. There is representation on these subgroups from each department.

Resilience – Gwyn Jones, Infrastructure Systems Manager.

Customer Service – Steffan Jones, Head of Highways, Engineering and YGC.

Information and Data – Ian Jones, Head of Corporate Support.

Administration and Business Systems – Huw Ynyr, Assistant Head of Information Technology and Finance.

Furthermore, the Head of Finance and the Monitoring Officer, as well as the Head of Education (who has the role of ensuring coordination between the Digital Strategy for School and what is planned within the corporate Digital Plan) are members of the Board.

- 1.5.** Upon receiving feedback from members of the Scrutiny Committee, the Digital Transformation Board will proceed to provide a final draft of the Digital Plan for the next five years, with the intention of presenting to Cabinet for adoption at its meeting on the 7<sup>th</sup> of November.